

Benton Harbor Public Library Board Meeting

February 15, 2022

DRAFT

PRESENT:

Mamie L. Yarbrough: Board President, Treasurer, and member of the Finance Committee
Richard S. Hensel: Board Vice President and member of the Finance Committee
Dyann Chenault: Board Secretary
Board Members: Ethel Clark-Griffin, Larry Nielsen (member of the finance committee).

EXCUSED:

Board Member: Marian Tripplett, Edward Isom

Meeting called to order by President Yarbrough at 4:02 pm.

A motion was made by Ms. Chenault and seconded by Mr. Nielsen to accept the December meeting minutes.

MOTION CARRIES

A motion was made by Ms. Chenault and seconded by Ms. Clark-Griffin to pay the bills for January.

MOTION CARRIES

A motion was made by Ms. Chenault and second by Mr. Hensel to send a letter to staff member Geraldine Knox's last known address and emergency contact and request Ms. Knox contact the library within 21 days.

MOTION WITHDRAWN

A motion was made by Ms. Chenault and seconded by Mr. Hensel to send a registered and regular USPS letter to Ms. Knox's last known address and to her emergency contact to discuss her leave of absence, pending lawyer's approval of the letter.

MOTION CARRIES

A motion was made by Ms. Chenault and seconded by Ms. Clark-Griffin to hire a clerk for 20 hours a week.

MOTION CARRIES

A motion was made by Mr. Nielsen and seconded by Mr. Hensel to approve the Adult Department Programming Coordinator & Outreach Specialist job description and seek a person to fill the position.

MOTION WITHDRAWN

A motion was made by Mr. Nielsen and seconded to approve the Adult Department Programming Coordinator & Outreach Specialist job description as amended and to see a person to fill the position.

MOTION CARRIES

A MOTION was made by Mr. Hensel and seconded by Ms. Chenault to approve the resolution approving the millage ballot language and to work with the Berrien County Clerk to put the measure on the ballot.

MOTION CARRIES

A motion was made by Mr. Nielsen and seconded by Ms. Chenault to accept the retirement notification of Ms. Susan Kading.

MOTION CARRIES

A motion was made by Ms. Chenault and seconded by Mr. Hensel to approve the Heart of Cook grant application for money to purchase titles for the Children's Department featuring Black and African American characters and written/illustrated by Black and African American creators.

MOTION CARRIES

A motion was made by Ms. Chenault and seconded by Ms. Clark-Griffin to approve the application of the Berrien Community Foundation grant application for up to \$10,000 to purchase new computers for the library.

MOTION CARRIES

A motion was made by Mr. Nielsen and seconded by Mr. Hensel to accept the updated Annual Report Narrative provided for review.

MOTION CARRIES

A motion was made by Ms. Chenault and seconded by Mr. Nielsen to move \$500 from Line Item 880-A Adult Community Promotion taking its total from \$1500 to \$2000 and move it to Line Item 880-J Junior Community Promotion taking its total from \$1500 to \$2000.

MOTION CARRIES

A motion was made by Ms. Chenault and seconded by Ms. Clark-Griffin to spend the \$200 donation from the Hanley's towards the phone upgrade.

MOTION CARRIES

A MOTION was made by Ms. Chenault and seconded by Ms. Clark-Griffin to accept the following resolution:

“We will not stay with OverDrive if we do not have control of our funds for purchasing. We are doing this to preserve diversity for our patrons.”

MOTION CARRIES

A motion was made by Ms. Chenault and seconded by Ms. Clark-Griffin to move forward with Hoopla and identify funds to pay for trying Hoopla for a year.

MOTION CARRIES

Meeting ended at 5:58 pm.

Respectfully submitted by Kat Boyer, Director