

**Benton Harbor Public Library
Board of Trustees Meeting
November 19, 2024
Minutes -- Draft**

PRESENT:

Mamie L. Yarbrough: Board President, Treasurer, and member of the Finance Committee
Marian Triplett: Board Secretary and member of the Finance Committee
Board members: Toni Rabbers, Edward Isom, James Gunter, Deidre Fields

Jill Rauh
Audrey Salesberry

EXCUSED ABSENT:

Rich Hensel

CALL TO ORDER/ROLL CALL:

The meeting to order at 4:09 p.m. by Board President Mamie L. Yarbrough.

OCTOBER BOARD MEETING MINUTES:

A motion was made by Ms. Rabbers and seconded by Mr. Gunter to approve the October Board Meeting Minutes.

MOTION PASSED

MONTHLY BILLS FOR OCTOBER:

A motion was made by Ms. Triplett and seconded by Mr. Isom to pay the October bills.

MOTION CARRIES

FINANCIAL CHANGES

A motion was made by Ms. Rabbers and seconded by Mr. Isom to take \$517.71 in line item 271-790-778-001 Adult Books and move it into 271-790-778-000 Materials-Books.

MOTION CARRIES

A motion was made by Mr. Gunter and seconded by Ms. Rabbers to take \$383.63 in line item 271-790-780-001 Adult Visual and move it into line item 271-790-780-000 Materials-Films/Visual.

MOTION CARRIES

A motion was made by Mr. Isom and seconded by Ms. Rabbers to add \$5,000 to line item 271-790-931-025 Building Maint.-Cleaning for cleaning of the windows and for the installation of the no parking sign.

MOTION CARRIES

A motion was made by Mr. Isom and seconded by Ms. Triplett to add \$5,000 to line item 271-790-933—000 Building Maint.-Plumb., Elect.

MOTION CARRIES

A motion was made by Ms. Rabbers and seconded by Mr. Gunter to add \$1,000 to line item 271-790-873-000 Travel for mileage reimbursement.

MOTION CARRIES

A motion was made by Mr. Gunter and seconded by Ms. Rabbers to add \$1,500 to line item 271-790-901-000 Printing, Publishing, Advertising for the Director Search.

MOTION CARRIES

LIBRARY BUSINESS

A motion was made by Ms. Fields and seconded by Mr. Gunter to move the December furlough from December 6-7 to December 13-14, to accommodate the annual lighting ceremony at the library.

MOTION CARRIES

NEW BUSINESS

A motion was made by Ms. Fields and seconded by Ms. Triplett to raise the minimum wage for library employees to \$13.50 an hour.

ROLL CALL

Ms. Yarbrough – Yes

Ms. Triplett – Yes

Ms. Rabbers - Yes

Mr. Gunter – Yes

Mr. Isom – Yes

Ms. Fields – Yes

MOTION CARRIES

A motion was made by Mr. Gunter and seconded by Ms. Rabbers to grant all employees a \$200 net year-end Christmas bonus.

ROLL CALL

Ms. Yarbrough – Yes

Ms. Triplett – Yes

Ms. Rabbers - Yes

Mr. Gunter – Yes

Mr. Isom – Yes

Ms. Fields – Yes

MOTION CARRIES

Ms. Yarbrough appointed an ad hoc committee consisting of Mr. Hensel, Ms. Rabbers, Ms. Fields, Ms. Moore, and Ms. Rauh, to study the new state-mandated sick time requirements and to make recommendations of changes to the current PTO policy.

ADJOURN:

The meeting was adjourned at 5:48 p.m.

Respectfully submitted by Jill Rauh